

REG-06 – Individual member’s agreement and guarantee

Valid until the member leaves the organisation

Applicant’s full name		Callsign	
Applicant’s address			
Applicant’s email address			

I agree to become a member of RAYNET-UK.

I agree that I am in sympathy with the company’s aims and objects and agree to abide by its rules as circulated by RAYNET-UK.

Should the company be dissolved, I promise to pay the maximum of £5 towards its debts if asked to do so.

* I agree / do not agree to the terms and conditions of the End User Agreement for the use of an @RAYNET-UK email address. (**please tick the appropriate box*)

I confirm that I am over 18 years of age.

Signed		Date	
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Form notes:

This form is to be completed by:

- New applicants over the age of 18 years, who are joining RAYNET-UK for the very first time.
- Existing junior members who have attained their 18th birthday (to be completed when they next re-register).
- Previous members who are applying to re-join RAYNET-UK.

No membership application will be considered unless this agreement and guarantee has been completed in full.

The Member’s Details Form (REG-02) should accompany this agreement and guarantee.

For Registrations Team use only

Date REG-06 received: _____ BPSS Completed: _____
 Registered to group: ____ / ____ / ____ ID Card Printed: _____
 Member Internal Ref: _____ ID Card Sent: _____

End User Agreement for the use of an @RAYNET-UK email address

Use of email by RAYNET-UK members is permitted and encouraged where such use supports the goals and objectives of the organisation.

However, RAYNET-UK has a policy for the use of email whereby the member must ensure that they:

- comply with current legislation
- use email in an acceptable way
- do not create unnecessary business risk to the organisation by their misuse of the internet
- use their RAYNET-UK address for email relating to the organisation and not for their own personal use

Unacceptable behaviour

The following behaviour by a member is considered unacceptable:

- use of RAYNET-UK communications systems to set up personal businesses or send chain letters
- forwarding of RAYNET-UK confidential messages to external organisations not considered to be part of the organisation's remit
- distributing, disseminating or storing images, text or materials that might be considered indecent, pornographic, obscene or illegal
- distributing, disseminating or storing images, text or materials that might be considered discriminatory, offensive or abusive, in that the context is a personal attack, sexist or racist, or might be considered as harassment
- accessing copyrighted information in a way that violates the copyright
- breaking into RAYNET-UK's or another organisation's system or unauthorised use of a password/mailbox
- broadcasting unsolicited personal views on social, political, religious or other non-RAYNET-UK related matters
- transmitting unsolicited commercial or advertising material
- undertaking deliberate activities that waste effort or networked resources
- introducing any form of computer virus or malware into RAYNET-UK's network

Monitoring

RAYNET-UK accepts that the use of email is a valuable company tool. However, misuse of this facility can have a negative impact upon productivity and the reputation of RAYNET-UK.

In addition, all of RAYNET-UK's email resources are provided for organisational purposes. Therefore, RAYNET-UK maintains the right to examine any systems and inspect any data recorded in those systems.

To ensure compliance with this policy, RAYNET-UK also reserves the right to use monitoring software in order to check upon the use and content of emails. Such monitoring is for legitimate purposes only and will be undertaken in accordance with a procedure agreed with members.

Sanctions

Where it is believed that a member has failed to comply with this policy, they will face RAYNET-UK's disciplinary procedure. If the member is found to have breached the policy, they will face a disciplinary penalty ranging from a warning to termination of the e-mail facility. The actual penalty applied will depend on factors such as the seriousness of the breach and the member's disciplinary record.

Cessation of membership

Upon the cessation of membership of the organisation, for whatever reason, the RAYNET-UK address and all associated messages, images, attachments etc, will be deleted from the system.

Agreement

All RAYNET-UK members who have been granted the right to use RAYNET-UK's email services are required to sign this agreement confirming their understanding and acceptance of this policy.